

**BEECHWOOD ELEMENTARY SCHOOL**

SBDM MEETING MINUTES

July 6, 2022

\*\*TENTATIVE UNTIL APPROVED BY COUNCIL\*\*

- I. Call To Order: 3:32pm  
Council Members Present: Zach Ashley, Ashley Chaiken, Jonathan Fong, Kendall Niemeyer, Dawn McGuire, Amanda Rosen, Heather Dickman
  
- II. Opening Business
  - a. July Agenda Approval - 1<sup>st</sup> Mrs. Dickman 2<sup>nd</sup> Mrs. Chaiken
    - o Addition of Basketball for New Business
  - b. June Minutes Approval – 1<sup>st</sup> Mrs. Dickman 2<sup>nd</sup> Mrs. Chaiken
  - c. Good News Report
    - o Construction – the elementary has been without water due to construction but construction is moving forward
    - o Maintenance did a great of getting teachers into classroom
    - o 4-new staff member excited to work in rooms, excited to be part of their teams
    - o Construction on timeline
    - o New phone system and intercom system are being installed
    - o All elementary staff and students will be in the same part of the building
    - o Staff marching in Fort Mitchell 4<sup>th</sup> of July Parade
    - o Summer Chess Club is having fun
    - o Summer Camps – successful for everyone who participated
    - o Beechwood finished as the #1 Elementary School in the state
  
- Public Comment: From Amanda Rosen  
Eck – can there be a link to minutes in the newsletter?  
Sebree – can the time of Meeting change to later in the day?
  
- III. School Improvement Planning:
  - a. Construction Update – traffic flow will change for arrival and dismissal; administration will discuss specifics regarding arrival and dismissal at their summer meeting and put out a district wide communication and video.
  - b. New/ Experienced Member Training – Member will submit certificates when training has been completed.
  - c. Open Meeting Law/Background Checks
    - a. Members are turning document in to Mr. Ashley
    - b. Meetings will be at 3:30pm in the elementary art room or science lab.
    - c. Starting in September there will be a virtual meeting for SBDM meetings.
  
- IV. Student Achievement Report/Data
  - a. Assessments and Data Calendar – Calendar is in the Google drive for members to review.
  - b. Master Schedule – Schedule is in the google drive for members to review.

- V. Budget Report:
  - a. Budget 2022 – SBDM councils make decisions on budget spending, those decisions are primarily made in March, April, May. New council members will not see a big change in budget until spring. Budget is in google drive for review.
  
- VI. Bylaw or Policy Review/Readings/Adoption
  - a. Updates/Revisions for 2022-2023 – Bylaws can be revised by new council, if members review, they can email Mr. Ashley to add to agenda for review and possible changes.
  
- VII. Program Review/AdHoc Committee Reports
  - a. Committee Meetings/Reports
    - a. Budget
    - b. Curriculum
    - c. Culture/Climate
  
- VIII. New Business:
  - a. Enrollment Info – Council updated on current enrollment numbers
  - b. District Calendar - discussed how calendar committee works with admin and board on school calendars, this committee does not make specific calendar decisions but is there for suggestions and discussions.
  - c. Student Fees – Fee’s will go up \$25
  - d. Handbook Approval
    - a. Student/Parent Handbook, APPROVED 1<sup>st</sup> Rosen, 2<sup>nd</sup> Chaiken
    - b. Teacher Handbook, APPROVED 1<sup>st</sup> Dickman, 2<sup>nd</sup> Chaiken
  - e. New Staff – Welcome and orientation will be in August
  - f. Basketball – request was made and APPROVED to add 1<sup>st</sup> and 2<sup>nd</sup> grade boys and girls basketball program.
  
- IX. Upcoming Deadlines/Agendas/Meetings
  - a. Newsletter – Upcoming dates were shared and discussed - moving to live version of newsletter.
  
- XI. Adjournment – 4:49 pm, 1st - Ashley, 2nd -Chaiken