

Non-Resident Students Moving into the School District

Generally non-resident students will not be enrolled¹ except as provided by applicable administrative procedure. An exception may be granted for those non-resident students who will shortly be moving into the school district. In such cases the tuition testing requirement may be waived by the Superintendent provided:

1. The parent(s)/guardian(s)² of the non-resident student submits a written request to the Office of the Superintendent to enroll the student, pending the family moving into the district;
2. Attached to the written request shall be a copy of a written contract to purchase residential property within the school district and evidencing when the applicant shall take title thereto or a written lease for a residential premise within the school district. The applicant must certify in writing that the contract to purchase or rental agreement is currently in full force and effect and that the student will be a bona fide resident of the school district within ninety (90) days of the date of enrollment; and
3. The residence within the school district will be occupied by the non-resident student and his/her parent(s)/guardian(s) within ninety (90) calendar days following enrollment of the non-resident student.

Tuition must be paid in advance of enrollment as follows:

- \$500 if moving into the District within one (1) to twenty (20) calendar days;
- \$1000 if moving into the District within twenty-one (21) to forty (40) calendar days;
- \$1500 if moving into the District within forty-one (41) to sixty (60) calendar days; or
- \$1800 if moving into the District within sixty-one (61) ninety (90) calendar days.

At the time the residence is occupied by the parent(s)/guardian and the student, the amount of tuition due will be pro-rated and, if applicable, a rebate will be made for that portion of the semester during which said student(s) is a bona fide resident of the school district. Occupancy of the in-district residence must be verified to the Office of the Superintendent in the form of a closing statement, certification by a landlord as to the date of occupancy, recorded deed, or other documentation acceptable to the Office of the Superintendent.

In no case will a non-resident student be enrolled pursuant to this policy when the parent(s)/guardian(s) will not be moving into the school district within ninety (90) calendar days following the enrollment date (Such students shall be enrolled under provisions of applicable administrative procedure.).

¹The terms enroll and enrollment are defined to mean the date on which the non-resident student begins to attend classes.

²For students who have reached the age of eighteen (18) years, such student may act on his/her own behalf.

REFERENCE:

[702 KAR 007:125](#)

Adopted/Amended: 8/8/2016
Order #: II A