

Beechwood High School
SBDM Council
Meeting Minutes
May 1 , 2024
4:00 pm - Viewing Room

- Call to Order:
 - Alan Yanke called the meeting to order at 4:00 PM. The following quorum was present for the meeting: Beth Pabst, Sandeep Reddy, Aracely Norvell, Erin Goetz, Michael Brinkman, Stephanie Phelps.
- Pledge to the Flag
- Approval of the Agenda
 - Motion to approve the agenda: Aracely Norvell, seconded Sandeep Reddy, approved by consensus.
- Approval of the Minutes
 - Approval April SBDM Minutes:
 - Motion to approve the April regular meeting minutes: Beth Pabst, seconded by Michael Brinkman, approved by consensus.
 - Approval of April Special Meeting Minutes:
 - Motion to approve the April special meeting minutes from Erin Goetz, seconded by Michael Bronkman, approved by consensus.
- Audience of Citizens (sign in sheet): No audience of citizens
- Good News Report
 - The following staff members have been elected to the 2024-2025 SBDM Council:
 - Michael Brinkman
 - Erin Goetz
 - Lisa Sletto
 - Track is doing well, and did 2nd in conference, and holds the record for 4x1.
Girls are doing awesome in many events
 - Boys tennis undefeated, girls tennis playing well
 - Prom was great, the students liked the venue
 - After prom was fun, kids had a good time
 - Red and White Gala went well
 - Students and teachers are prepping well for the KSA test
 - AP prep: students are working hard to prepare, took a field trip to NKU for AP Precal
 - Sweet Jazz was great
 - Band and choir concerts coming up

- Powder Puff went well
- Old Business
 - Health Clinic 24-25 TBA, details being worked on still
- New Business
 - SBDM Presentations:
 - English: Brian Volpenhein, English department chair, presented department goals. He explained the writing continuum with examples of how writing is happening across grade levels and content areas. He gave a breakdown of which classes are offered, along with examples of what is being taught in each English class. MAP/CERT/ACT data and scores over time were shown, displaying growth, and AP pass rates were shared. National English Honor Society and Poetry Out Loud pictures and information were shared. A new resource for next school year was shared.
 - Counseling: Michael Brinkman presented about the counseling department, and how they provide academic support, career planning, and promote social emotional wellness, and how they partner with families in that process. A wide variety of initiatives in each of those three areas was shared, with examples of their application. He shared goals for the counseling department for 2024-2025.
 - World Language: Aracely Norvell, WL Department Chair, presented goals for the department. Some cultural activities were described and explained, and examples of how Spanish is made approachable and engaging were shared. The service organization National Hispanic Honor Society had 17 inductees this year.
 - SBDM Monthly Agenda* for the Month of May was reviewed
 - Policy Review* - Policies Per Bylaws
 - Staff Time Policy Review (2nd Reading)
 - Suggestion to change the title of the policy to “Assignment Timeline Policy”
 - Still want to make changes suggested at first reading:
 - Suggestion to change #1: “by April” versus “in April”
 - Suggestions to change #2 “by May” versus “in May”, and the same on #3 and #4, replace “in” with “by”

- Changes will be made and documents presented in June SBDM meeting.
 - The CSIP - PD Plan was reviewed and explained.
 - Review Early Release Days: Feedback from members was shared. Parents and staff generally appreciate them. Suggestion was made to review the overall schedule so that early release days do not coincide with other schedule changes in the same week when possible.
 - HMH: English curriculum that will be adopted by the high school.
 - Allocation update: the previous allocation sheet showed a loss of one special education teacher, and now that allocation has been restored, with altered duties.
- Committee Report
 - Approval of CCC Minutes: access to the document was denied and they will need to be approved at the next meeting.
- Budget Report - Review
 - SBDM Budget Summary was reviewed.
 - SBDM was made aware that 9k will come out of SBDM for new ELA resource HMH, and will be paid from fees (comparable to previous Springboard fees)
 - Activities Budget was reviewed.
- Principal's Report
 - Girls basketball coach was announced today, Celeste Brockett will be the coach and will be on staff as a math teacher.
 - Middle School Science Position update: Teacher was offered the position and accepted, awaiting a transcript.
 - ELA resource update: HMH will be used.
 - Construction updates were shared. Supply chain has caused some delays.
 - ACT Results were shared. There was growth across the board. Suggestion was made for peer tutoring from students who scored 30+ already.
 - ACT, CERT, MAP Summary Data
 - Next Meeting: June 5th
 - [Weekly Newsletter](#)
- Important Dates Reviewed:

MAY

- 1st: Bus Evacuations, 1st period

- 6th-17th - AP Exams Begin
 - 7th-13th KSA Window (7th, 8th, 10th, 11th)
 - 13th- Senior Academic Signing (4:15)
 - 15th - Early release (Faculty Work Session/Department Meetings)
 - 17th - Senior Grades and Possible Failures 7th - 11th Due (3:00)
 - 20th- 24th - Senior Week (22nd is Chromebook turn in/locker clean out)
 - Monday, 5/20-Senior/Kindergarten Walk /Green Acres Kayaking
 - Tuesday, 5/21-Kings Island
 - Wednesday, 5/22-Community Service and Senior Picnic
 - Thursday, 5/23-Lunch on B&B Riverboats
 - Friday, 5/24-Graduation Practice/Graduation
 - 22th - Senior Honors Night (6:00 pm)
 - 21st - Underclassmen Locker Cleanout (6th period)
 - 22nd - 1st, 2nd, and 3rd period exams
 - 23rd - 4th, 5th, and 6th period exams
 - 24th - 7th period exam and student early dismissal. 4th Quarter ends.
 - 24th - Class of 2024 Graduation! (7:30 pm)
 - 25th - Graduation Rain Date (12:00 pm)
 - 27th - Memorial Day - NO SCHOOL
 - 28th - Staff Work Day/Packing up your rooms/ and Final Grades Due (3:00)
*ELA?
 - 29th - PD / Stop the Bleed/ *ELA?
 - 30th - District Closing Day (Breakfast) / Closing checklist
 - 31st - Flex PD Day - only have to work if you don't have your 6 flex PD hours
- Adjournment
 - Motion to adjourn: Erin Goetz, Seconded by Stephanie Phelps. Meeting was adjourned at 5:21 PM.